

# HAVELLS INDIA LIMITED

Regd.Off.: 1, Raj Narain Marg, Civil Lines, Delhi-110054

Corp.Off.: QRG Towers, 2D, Sector 126, Expressway, Noida-201304 (U.P.)

Tel.: +91-120-3331000, Fax: +91-120-3332000, E-mail: investors@havells.com

CIN - L31900DL1983PLC016304

## NOTICE

(A) Notice is hereby given that the 32<sup>nd</sup> Annual General Meeting of the Company is scheduled to be held on 13<sup>th</sup> July, 2015, Monday at 10:00 A.M. at Sri Sathya Sai International Centre, Pragati Vihar, Lodhi Road, New Delhi - 110003 to transact the Ordinary and Special businesses as set out in the Notice. Individual Notices alongwith the Annual Report for the Financial Year 2014-15 have been e-mailed to all those shareholders whose email addresses are available with the Company. Physical copies of the Notice of AGM and Annual Report have been sent to all other members at their registered address in the permitted mode. The despatch/ email of all Notices has been completed on 15<sup>th</sup> June, 2015.

(B) The Company is also offering remote e-voting/ e-voting facility as an alternate, for all its Members enabling them to cast their vote electronically in terms of Section 108 of the Companies Act, 2013 read with Rules framed thereunder. The Board has appointed Ms Balika Sharma, Practising Company Secretary as Scrutinizer for conducting the e-voting in a fair and transparent manner.

a) Members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. 6<sup>th</sup> July, 2015, may cast their vote electronically on businesses as set out in the Notice through such e-voting.

Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 6<sup>th</sup> July, 2015 may obtain the login ID and password by sending an email to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [investors@havells.com](mailto:investors@havells.com) by mentioning their Folio No./DP ID and Client ID No. However, if you are already registered with NSDL for e-voting then you can use your existing user ID and password for casting your vote.

b) The remote e-voting period commences on 10<sup>th</sup> July, 2015 (8:30 am) and ends on 12<sup>th</sup> July, 2015 (5:00 pm). The remote e-voting module shall be disabled by NSDL for voting thereafter.

c) The remote e-voting shall not be allowed beyond the said date and time.

d) The facility for voting, either through electronic voting system or ballot/ polling paper shall also be made available at the AGM and the Members attending the AGM who have not already cast their vote by remote e-voting shall be able to exercise their right at the meeting.

e) A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on cut-off date only shall be entitled to avail the facility of remote e-voting or voting at the meeting.

f) The Members who have cast their vote by remote e-voting prior to the Meeting may also attend the AGM but shall not be entitled to cast their vote again in the Meeting.

g) Members may note that the Notice of the 32<sup>nd</sup> Annual General Meeting and the Annual Report for 2015 are also available on the Company's website [www.havells.com](http://www.havells.com) and the website of NSDL viz. [www.evoting.nsdl.com](http://www.evoting.nsdl.com) and are available for inspection at registered office of the Company during normal business hours on any working day.

h) Members may contact Shri Sanjay Kumar Gupta, Company Secretary, for any grievances connected with voting by electronic means at the Corporate Office of the Company at 'QRG Towers', 2D, Sector 126, Expressway, Noida- 201 304 (U.P.), Tel.+91-120-3331000; Email: [investors@havells.com](mailto:investors@havells.com)

(C) Notice is also hereby given that pursuant to Section 91 of the Companies Act, 2013 and Clause 16 of the Listing Agreement, the Register and Share Transfer books of the Company will remain closed from Wednesday, 1<sup>st</sup> July, 2015 to Tuesday, 7<sup>th</sup> July, 2015 (both days inclusive) for determining the eligibility of payment of Dividend of Rs. 3.00 per Equity share of Re. 1/- each for the financial year ended March 31, 2015, as recommended by the Board, in its meeting held on 11<sup>th</sup> May, 2015.

(D) Shareholders are also hereby informed that the Company upon receiving confirmation from both the depositories, NSDL and CDSL for change of electronic connectivity, has finalized the modalities for shifting of all shares related activities from MCS Limited, existing RTA of the Company to New RTA "Link Intime India Private Limited".

Thus the RTA of the Company stands changed to "Link Intime India Private Limited" for providing depository related services for shares held in demat mode and Share Transfer Agent in respect of shares held in physical mode.

All future correspondence/ queries/ request relating to the Company's Shares should be addressed to Link Intime India Private Limited, at the address given below:

**Link Intime India Private Limited**

**Unit: Havells India Limited**

**44, 2nd Floor, Naraina Community Centre Phase I**

**Near PVR Cinema, New Delhi – 110028**

**Telephone: 011-41410592, 011-41410593; Fax: 011-41410591**

**Email: [delhi@linkintime.co.in](mailto:delhi@linkintime.co.in); Website: [www.linkintime.co.in](http://www.linkintime.co.in)**

By order of the Board  
For Havells India Limited

Sd/-  
Sanjay Gupta  
Company Secretary  
Noida, June 15, 2015



**HAVELLS**