

# HAVELLS INDIA LIMITED

**Regd. Off. :** 1, Raj Narain Marg, Civil Lines, Delhi - 110 054

**Corporate Off. :** QRG Towers, 2D, Sector - 126, Expressway, Noida - 201 304

**Tel. #** 0120-3331000; **Fax #** 0120-3332000, **web:** www.havells.com

**Email:** investors@havells.com, **CIN:** L31900DL1983PLC016304

## Despatch of Postal Ballot Notices

Notice is hereby given that pursuant to the provisions of Section 110 of the Companies Act, 2013 ('the Act') read with the Companies (Management and Administration) Rules, 2014, e-mailing/ despatch of the Postal Ballot Forms together with the self-addressed business reply envelope (for which postage will be paid by the Company), for seeking assent/ dissent of the Members to 2 proposed Special Resolution(s) under relevant sections of the Act for (1) Approval of divestment upto 100% stake in Havells Malta Limited by Havells Holdings Limited, a wholly-owned subsidiary of the Company; and (2) Approval of divestment upto 100% stake in Havells Exim Limited, a wholly-owned subsidiary of the Company has been completed on 18<sup>th</sup> December 2015. The Board of Directors of the Company has appointed Ms. Balika Sharma, Practising Company Secretary, as the Scrutinizer for conducting the Postal Ballot & E-Voting process.

- (a) The businesses are to be transacted by postal ballot which includes voting by electronic means. The Shareholders have an option to exercise their vote either electronically or by way of physical Postal Ballot Form. However, in case votes are cast through both the modes, voting done by e-voting shall prevail and votes cast through physical Postal Ballot Form will be treated as invalid.
- (b) The Notice has been sent to all the Members, whose names appeared in the Register of Members/ Record of Depositories as on 4<sup>th</sup> December, 2015. Voting rights shall be reckoned on the paid-up value of the shares registered in the name of the Members as on that date. Any person not a Member on record date should treat Notice for information only. The Notice has also been uploaded on website of the Company [www.havells.com](http://www.havells.com) and available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com). It has also been sent to the NSE and BSE.
- (c) Members are requested to kindly note that the duly completed and signed Postal Ballot Form should reach the Scrutinizer not later than the close of business hours on 17<sup>th</sup> January 2016.
- (d) The facility to exercise vote by postal ballot, including e-voting facility through the NSDL (National Securities Depository Limited) commenced on 18<sup>th</sup> December, 2015 (8:30 am) and ends on 17<sup>th</sup> January, 2016 (5:00 pm).
- (e) Any postal ballot received from the Member beyond the said date will not be valid and voting whether by post or by electronic means shall not be allowed beyond the said date.
- (f) Members who have not received postal ballot forms may apply to the Company and obtain a duplicate thereof from the Corporate Office of the Company. No other form or photocopy of the Form is permitted.
- (g) The Results shall be announced on 19<sup>th</sup> January, 2016 at 4:00 P.M. at the Corporate Office of the Company at QRG Towers, 2D, Sector 126, Expressway, Noida – 201 304 (U.P.) The Results of the Postal Ballot along with the Scrutinizer's Report will also be displayed at the Company's Registered Office and hosted on the website of the Company [www.havells.com](http://www.havells.com) besides being communicated to the stock exchanges on which the shares of the Company are listed and NSDL.
- (h) Members may contact Shri Sanjay Kumar Gupta, Company Secretary, for any grievances connected with voting by postal ballot including voting by electronic means at the Corporate Office of the Company at 'QRG Towers', 2D, Sector 126, Expressway, Noida – 201 304 (U.P.), Tel. # 0120-3331000, Fax # 0120-3332000, Email: [investors@havells.com](mailto:investors@havells.com).

By Order of the Board

For Havells India Limited

Sd/-

Sanjay Gupta

Company Secretary

Noida, December 18, 2015



**HAVELLS**